



**AWAC FORM**

COMPANY NAME \_\_\_\_\_

MERCHANT ID \_\_\_\_\_

**LEGAL/DOING BUSINESS AS NAME**

DO YOU HAVE A NEW LEGAL AND/OR DBA NAME?  YES  NO

NEW LEGAL NAME \_\_\_\_\_

NEW DBA NAME \_\_\_\_\_

**ADDRESS/PHONE/EMAIL**

UPDATE FOR CHARGEBACKS AND RETRIEVAL REQUESTS?  YES  NO

PHYSICAL ADDRESS \_\_\_\_\_ MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CUSTOMER SERVICE NO. \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

**WEBSITE ADDRESS**

DO YOU HAVE A NEW WEBSITE?  YES  NO NEW WEBSITE \_\_\_\_\_

INCLUDE DESCRIPTION OF GOODS/SERVICES OFFERED PRESENTLY ON SITE  YES  NO

INCLUDE THE RETURN/REFUND POLICY STATED ON SITE  YES  NO

INCLUDE CUSTOMER SERVICE CONTACT EMAIL/PHONE ON SITE  YES  NO

INCLUDE CURRENCY OF TRANSACTION(S) STATED ON SITE (USD)  YES  NO

IF KNOWN, INCLUDE EXPORT OR LEGAL RESTRICTIONS STATED ON SITE  YES  NO

INCLUDE THE DELIVERY POLICY STATED ON SITE  YES  NO

INCLUDE THE SITE ORDER PAGE SECURITY CERTIFICATE SHOWING 128 BIT  YES  NO

MERCHANT ADDRESS FOR RETURNS MUST BE LISTED ON SITE  YES  NO

**PRODUCTS/SERVICES**

HAS THE PRODUCT/SERVICES CHANGED?  YES  NO

AVERAGE TICKET \_\_\_\_\_ DESCRIPTION \_\_\_\_\_

**OWNER/OFFICER AUTHORIZATION**

Signature of Guarantor (please sign below): \_\_\_\_\_ Name (printed): \_\_\_\_\_ Date: \_\_\_\_\_  
 X \_\_\_\_\_

Signature of Guarantor (please sign below): \_\_\_\_\_ Name (printed): \_\_\_\_\_ Date: \_\_\_\_\_  
 X \_\_\_\_\_

FPC WILL NOT ACKNOWLEDGE THE ABOVE CHANGE WITHOUT A SIGNATURE.

**Please fax to (406) 586-5238 OR scan and e-mail to uw@frontlineprocessing.com**

**FOR OFFICE USE ONLY**

RISK NOTIFIED FOR CHARGEBACK MAILING AND FAX CHANGES?  YES  NO

CUSTOMER SERVICE NOTIFIED FOR UPDATING TERMINAL/Front-END  YES  NO

The information contained in this publication is Confidential and Proprietary. This report and any attachments are prepared solely for the confidential use of FPC underwriters. All rights reserved. No part of this report may be reproduced, stored in a retrieval system, or transmitted in any form or by any means; electronic, mechanical, photocopying, or otherwise without FPC's written consent.